

R. B. SHAH
Tax Advocate

A-201, THE IMPERIAL HEIGHTS,
OPP.BIG BAZAR, 150 FT. RING ROAD,
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REQUIRED DOCUMENTS FOR VAT REGISTRATION
(TRUE COPY IN TWO SETS)

[A] **PROPRIETOR/ PARTNER/ DIRECTOR'S DETAILS:**

1. Passport size Photograph – 3 (Self Certified on blank paper)
2. PAN Card
3. Driving Licence/ Notarized Passport/ Election Card/
Last Electric bill / Telephone bill of Residence for Add. Prof. (**Any One Prof of Any One Partner/ Director only**)

[B] **BUSINESS PLACE DETAILS:**

1. Purchase deed or Last Corporation Bill
2. Rent Agreement
2. Partnership Deed/ Memorandum of Association – 5 copies
3. Challan of Rs.10000/- for Vat Security Deposit
4. Challan of Rs.10000/- for CST Security Deposit
5. Challan of Rs. 25000/- if turnover is less than 5 lakh

[C] **ACCOUNTING DETAILS:**

1. Trading and Capital accounts
2. Purchase and Sale Register
3. First and Last copies of the Purchase and Sale bill
4. List of the Manufacturing or Trading Goods (on letter head)

For R.B.Shah
Advocate